

ATTENTION: HOME OWNERS

THANK YOU FOR PURCHASING YOUR HOME FROM US! PLEASE TAKE A MOMENT TO READ THIS CHECK-LIST. THIS WILL EXPIDITE THE CONSTRUCTION PROCESS.

- **THE DELIVERY AND SET UP OF YOUR NEW HOME IS CONSTRUCTION SITE. KEEPING THIS IN MIND, SOUTHWEST MFD HOUSING WILL REMOVE ANDE HAUL AWAY ALL TRASH AT A COST OF \$500.00 PER SITE.**
- ONCE SITE PREPARATION IS COMPLETE, HOME IS MOVED TO LOCATION AND SET-UP TO THE WINDZONE CODE
- Please do not move anything in the house until we have been there to turn everything on in the home. Once we have been out to your home you will be able to move in unless there are other circumstances (Please check with your salesperson to confirm it is o.k. to move in)
- CUSTOMER IS THEN RESPONSIBLE FOR HOOKING UP WATER, ALL SEWER CONNECTIONS AND ALL POWER TO THE HOME, A/C CONDENSOR DISCONNECT, ETC.
- PLEASE DO NOT USE YOUR KEY ON ONE OF THE DOORS; OUR TRIM CREW NEEDS TO GET IN. ONCE YOU PUT YOUR KEY IN THE KNOB, OUR KEYS WILL NOT LONGER WORK. PLEASE DO NOT LOCK THE DEAD BOLT ON THE DOOR WE WILL USE.
- OUR TRIM CREW WILL INSTALL VINYL ON ENDS AND DO ALL ROOF WORK AS NEEDED, FIREPLACE STACK AND REPAIR SHINGLES AS NEEDED.
- ONCE THE ELECTRIC AND WATER COMPANY HAVE INSTALL THEIR METER'S, DO NOT TURN IT ON TO THE HOME! CALL SOUTHWEST HOMES @ 337-436-5593 AND THEY WILL CONTACT THE PROPER TEAMS TO TRIM OUT THE INTERIOR, SEAM THE CARPET, AND ADJUST DOORS THE TRIM AS NEEDED. THEY WILL TURN ON THE POWER AND WATER AND CHECK FOR ANY WATER LEAKS OR ELECTRICAL PROBLEMS.
- **INTERIOR TRIM OUT WILL NOT BE DONE UNTIL ALL POWER, WATER AND SEWER CONNECTIONS ARE COMPLETE AND READY TO BE TURNED ON.**
- AFTER THEY ARE FINISHED, YOU CAN BEGIN MOVING IN!
- AFTER MOVING INTO YOUR NEW HOME, WE ARE HERE TO ASSIST YOU BY PROVIDING EMERGENCY SERVICE FOR ANY WATER OR ELECTRICAL PROBLEMS. PLEASE MAKE SURE THAT WHEN YOU HAVE SERVICE ISSUES YOU CONTACT _____ TO SCHEDULE THE PROPER CONTRACTORS TO DO THE WORK.